

**People****Service****Connection**

AGENDA

Meeting of the Board of Directors

June 11, 2025, at 10:00 AM EST

PUBLIC ARE ENCOURAGED TO ATTEND REMOTELY USING THE BELOW LINKS

- Meeting Link: <https://us02web.zoom.us/j/89346833051>
- Or One tap mobile: US: +13052241968, 89346833051#
- Or Telephone Only: +1 312 626 6799
- Webinar ID: 893 4683 3051

Do not use both computer and phone audio together: use one only to avoid audio distortion.

I. Call to Order — Brad Burdette, President**II. Roll Call — Iscella Wittich, Secretary****III. Introductions & Welcome — Brad Burdette, President****IV. Call to Order — Brad Burdette, President****V. Public Comments — Brad Burdette, President**

The public may address the board by first contacting Amanda Powell before the start of the meeting. Comments are limited to three minutes at the discretion of the board president. Contact Amanda Powell at amandap@ridejaunt.org or (434) 296-3184, extension 115.

VI. Action Items

- A. April 9, 2025, Board of Directors Meeting Minutes- *Iscella Wittich, Secretary* Pgs 2-5 of 33
- B. Establish Board Officers for FY2026 — *Brad Burdette, President*
- C. Adopt Budget for Fiscal Year 2026--*Mike Murphy* Pg 6 of 33

VII. Standing Committee Reports

- A. Finance Committee—*Robin Munson, Mike Murphy, Jacob Sumner, Treasurer* Pgs 7-12 of 33
- B. Operations and Safety Reports—*Jason Espie, Jennifer Douglass, Angie Jones* Pgs 13-21 of 33
- C. Regional Transit Partnership Update-- *Christine Jacobs/Randy Parker*
- D. CEO Report--*Mike Murphy* Pgs 22-24 of 33

VIII. New Business**IX. Announcements and Board Member comments**

Adjourn to the next meeting: August 13, 2025, at 10:00 AM EST

Board Attendance Roster

Month: April Year: 2025

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson		X	
Lucas Ames, [Vice President], Charlottesville	X		
Iscella Wittich, [Secretary], Fluvanna	X		
Jacob Sumner, [Treasurer], Albemarle	X		
Nick Pilipowskyj, Albemarle			X
Kristi Hagen, Albemarle	X		
Jason Eversole, Albemarle		X	
Ben Chambers, Charlottesville	X		
Christine Appert, Charlottesville	X		
Ray Heron, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa			X
Dian McNaught, Nelson			X
James Schoenster, Fluvanna	X		
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT		X	
Katy Miller, DRPT		X	
Davis Lamb, Greene County			
Staff			
Mike Murphy, CEO	X		
Robin Munson, CFO		X	
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Chief of People and Operations		X	
Amanda Powell, Executive Asst	X		
Jason Espie, Director of Planning	X		
Jordan Bowman (Legal Counsel)	X		
Corey Houchens, Fleet Manager		X	
Angla Jones, Call Center Supervisor	X		
Simona Howard, Road Supervisor		X	
Phyllis Williams, Operator, Training, and Performance		X	
Jennifer Douglass, Safety Manager	X		
Public			
Lucinda Shannon, TJPDC		X	



People

Service

Connection

MINUTES

Meeting of the Board of Directors

April 9, 2025, at 10:00 AM EST

I. Call to Order — Brad Burdette, President

10:00 am

II. Roll Call — Iscella Wittich, Secretary

See Roster

III. Introductions & Welcome — Brad Burdette, President

None

IV. Public Comments — Brad Burdette, President

None

V. Action Items

A. March 12, 2025, Board of Directors Meeting Minutes- Iscella Wittich, Secretary

Motion: James S.

2nd: Lucas A.

Vote: Unanimous to accept

B. Establish Nominating Committee — Brad Burdette, President

Lucas A. volunteered to lead the nominating committee for the slate of officers for 2026. Ben C. and Randy P. also volunteered to serve on the nominating committee with Lucas A.

Motion: Jacob S.

2nd: Iscella W.

Vote: Unanimous to accept

C. Name Nick Pilipowskyj as Jaunt Urban Rep. to the RTP— Brad Burdette, President

Motion: James S.

2nd: Randy P.

Vote: Unanimous to accept

D. Adopt Amendments to Jaunt's Transit Development Plan --Mike Murphy

Motion: Randy P.

2nd: James S.

Vote: Unanimous to accept

E. Adopt Calendar for Fiscal Year 2026--Mike Murphy

Mike introduced a new meeting calendar to the board for FY2026, switching to a bi-monthly schedule and confirming the next board meeting for June 2025 rather than May.

Motion: Randy P.

2nd: Ben C.

Vote: Unanimous to accept

VI. Standing Committee Reports

A. Finance Committee—Robin Munson, Mike Murphy, Jacob Sumner, Treasurer

Robin M. presented the financial reports for February 2025, which is the 8th month of the fiscal year. She reported that operating revenue was at 65% of the budget leaving 35% unrecognized and operating expenses at 58% of the budget and 42% unrecognized leaving a surplus of \$841,318. Due to positions remaining unfilled, salaries and fringe remain below 60%. Robin M. also mentioned that insurance and bonding was currently over at 81% due to our new vehicles being much costlier than the older vehicles. She continued by saying that at the end of February 2025, Jaunt had recognized 27% of capital revenue leaving 73% unrecognized, and 23% of capital expenses recognized, leaving 77% unrecognized.

B. Operations and Safety Reports—Jason Espie, Jennifer Douglass, Angie Jones

Jennifer D. presented the safety reports for February 2025 to the board, highlighting one preventable accident and one non-preventable accident as well as 2 customer related incidents and 0 staff related incidents for the month. There was a brief discussion regarding the accuracy and interpretation of the trend line that was presented with the safety reports. It was agreed upon that in the June meeting, Jennifer would provide the board with data to include additional years for a better long-term perspective as well as to add a clear line at the target of one accident per 100,000 miles for easier comparison. Jason E. went on to review the February 2025 statistics reports, noting that there was a 5.6% drop in ridership from January. He believes this drop is due to February being a shorter month as well as there was a lot of weather for the month of February that impacted traveling. Angie J. concluded by reporting to the board that ADA denials were still at 0 for the month of February.

C. Regional Transit Partnership Update-- Christine Jacobs/Randy Parker

Christine J. shared with the board that the Regional Transit Authority and the Regional Transit Partnership are now meeting on alternating months. The Regional Transit Authority met on March 27, 2025 and are continuing to work on organizational items, as well as continue their discussions about non-voting membership as the bylaws and the legislation allows. The Regional Transit Partnership will meet on April 24, 2025 and they are still currently working on speakers for this meeting. She reported that most recently, PATH, has been hosting transportation solutions workshops as well as working with Fluvanna High School's special education class to help students learn how to use Jaunt.

D. CEO Report--Mike Murphy

Mike M. announced that Missy Corbin, who was selected from a talented pool of applicants, will be joining Jaunt on April 21, 2025 as the new Chief of Finance and Administration. He went on to say that he has been working with Garland W. from CAT to codify the relationship with our ADA service, as well as working with Robin M. and Jordan B. on some language amendments.

VII. New Business

- A. Initiate process for Evaluation of the CEO -- *Brad Burdette, President*

The board held a brief discussion on the upcoming CEO evaluation process. It was agreed to incorporate it into the Executive Committee's responsibilities rather than creating a separate committee for the evaluations.

VIII. Announcements and Board Member comments

None

Adjourn to the next meeting: June 11, 2025, at 10:00 AM EST

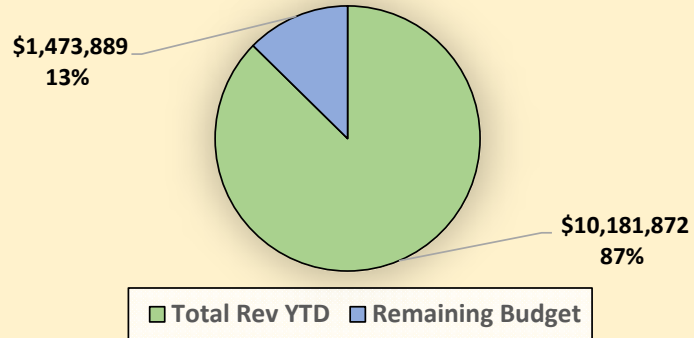
Jurisdictional Summary
FY2026 OPERATING AND CAPITAL BUDGETS



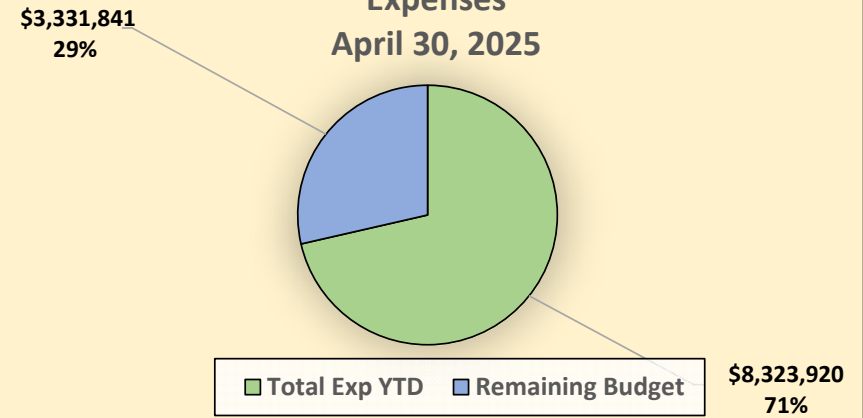
October 2024

		FY2026																	
Item		Albemarle County	Buckingham County	City of Charlottesville	Fluvanna County	Greene County	Louisa County	Nelson County		Subtotal Jurisdictions		Agency		Unrestricted		Grand Total			
Sources of Financial Resources																			
Fee Revenue:																			
Contract Revenue																			
	Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,000	\$ -	\$ -	\$ 84,000				
	Total Fee Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,000	\$ -	\$ -	\$ 84,000				
Governmental Revenue:																			
Federal Grants																			
	Operating	\$ 1,824,888	\$ 143,608	\$ 615,128	\$ 133,092	\$ 815,703	\$ 902,822	\$ 137,217	\$ 4,572,459	\$ -	\$ -	\$ 4,572,459							
	Capital	1,384,131	7,117	676,387	5,489	27,584	39,561	6,105	2,146,373	-	-	\$ 2,146,373							
	Total Federal	\$ 3,209,019	\$ 150,725	\$ 1,291,515	\$ 138,580	\$ 843,287	\$ 942,382	\$ 143,322	\$ 6,718,832	\$ -	\$ -	\$ 6,718,832							
Virginia DRPT (including CAT Pass-Thru)																			
	Operating	\$ 737,290	\$ 56,580	\$ 257,265	\$ 52,437	\$ 321,378	\$ 355,702	\$ 54,062	\$ 1,834,714	\$ -	\$ -	\$ 1,834,714							
	Capital	\$ 461,377	\$ 2,372	\$ 225,462	\$ 1,830	\$ 9,195	\$ 13,187	\$ 2,035	\$ 715,458	\$ -	\$ -	\$ 715,458							
	Total DRPT	\$ 1,198,667	\$ 58,953	\$ 482,728	\$ 54,266	\$ 330,573	\$ 368,889	\$ 56,097	\$ 2,550,172	\$ -		\$ 2,550,172							
Local Government																			
	Operating	\$ 2,848,637	\$ 73,659	\$ 1,779,320	\$ 77,371	\$ 388,611	\$ 551,593	\$ 85,863	\$ 5,805,054	\$ -	\$ -	\$ 5,805,054							
	Capital	\$ 674,965	\$ 3,470	\$ 329,837	\$ 2,676	\$ 13,451	\$ 19,291	\$ 2,977	\$ 1,046,668	\$ -	\$ -	\$ 1,046,668							
	Carryover Transfer (Capital)	\$ 363,134	\$ 1,867	\$ 177,454	\$ 1,440	\$ 7,237	\$ 10,379	\$ 1,602	\$ 563,112	\$ -	\$ -	\$ 563,112							
	Total Local	\$ 3,886,736	\$ 78,997	\$ 2,286,610	\$ 81,487	\$ 409,299	\$ 581,263	\$ 90,442	\$ 7,414,834	\$ -		\$ 7,414,834							
In Lieu of Local		\$ 11,614	\$ 20,762	\$ -	\$ -	\$ -	\$ -	\$ 7,624	\$ 40,000	\$ -	\$ -	\$ 40,000							
Interest Income		\$ 94,985	\$ 5,161	\$ 46,450	\$ 4,605	\$ 26,726	\$ 31,708	\$ 4,988	\$ 214,622	\$ 46,374	\$ 32,004	\$ 293,000							
Total Operating Revenue		\$ 5,517,413	\$ 299,770	\$ 2,698,163	\$ 267,505	\$ 1,552,417	\$ 1,841,824	\$ 289,754	\$ 12,466,849	\$ 130,374	\$ 32,004	\$ 12,629,227							
Total Capital Revenue		\$ 2,883,607	\$ 14,826	\$ 1,409,139	\$ 11,434	\$ 57,467	\$ 82,418	\$ 12,719	\$ 4,471,611	\$ -	\$ -	\$ 4,471,611							
Total Revenue		\$ 8,401,020	\$ 314,596	\$ 4,107,302	\$ 278,939	\$ 1,609,884	\$ 1,924,242	\$ 302,473	\$ 16,938,460	\$ 130,374	\$ 32,004	\$ 17,100,838							
Uses of Financial Resources																			
Salaries & Wages		\$ 3,321,674	\$ 173,799	\$ 1,659,324	\$ 157,403	\$ 933,731	\$ 1,077,419	\$ 167,247	\$ 7,490,597	\$ 86,112	\$ -	\$ 7,576,709							
Fringe Benefits/Staff Development		\$ 1,174,695	\$ 61,175	\$ 588,321	\$ 55,508	\$ 330,172	\$ 379,667	\$ 58,835	\$ 2,648,373	\$ 32,296	\$ -	\$ 2,680,669							
Travel/Business Meals/Meetings/Training		\$ 15,853	\$ 861	\$ 7,752	\$ 769	\$ 4,460	\$ 5,292	\$ 833	\$ 35,820	\$ -	\$ 27,996	\$ 63,816							
Facility/Equipment Maintenance/Utilities		\$ 88,207	\$ 4,792	\$ 43,135	\$ 4,277	\$ 24,818	\$ 29,445	\$ 4,632	\$ 199,307	\$ 265	\$ 504	\$ 200,076							
Supplies & Materials		\$ 351,551	\$ 27,786	\$ 126,444	\$ 21,788	\$ 100,058	\$ 158,257	\$ 27,828	\$ 813,713	\$ 10,904	\$ -	\$ 824,617							
Marketing & Advertising		\$ 24,685	\$ 1,341	\$ 12,071	\$ 1,197	\$ 6,945	\$ 8,240	\$ 1,296	\$ 55,776	\$ -	\$ -	\$ 55,776							
Insurance & Bonding		\$ 268,392	\$ 14,582	\$ 131,251	\$ 13,013	\$ 75,517	\$ 89,595	\$ 14,095	\$ 606,444	\$ -	\$ -	\$ 606,444							
Professional Services		\$ 256,467	\$ 14,569	\$ 122,094	\$ 12,781	\$ 72,245	\$ 88,605	\$ 14,154	\$ 580,915	\$ 797	\$ -	\$ 581,712							
Miscellaneous		\$ 15,890	\$ 863	\$ 7,771	\$ 770	\$ 4,471	\$ 5,304	\$ 834	\$ 35,904	\$ -	\$ 3,504	\$ 39,408							
Capital Expenditures		\$ 2,883,607	\$ 14,826	\$ 1,409,139	\$ 11,434	\$ 57,467	\$ 82,418	\$ 12,719	\$ 4,471,611	\$ -	\$ -	\$ 4,471,611							
Total Expenditure		\$ 8,401,020	\$ 314,596	\$ 4,107,303	\$ 278,939	\$ 1,609,885	\$ 1,924,242	\$ 302,473	\$ 16,938,460	\$ 130,374	\$ 32,004	\$ 17,100,838							
Net Change in Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							

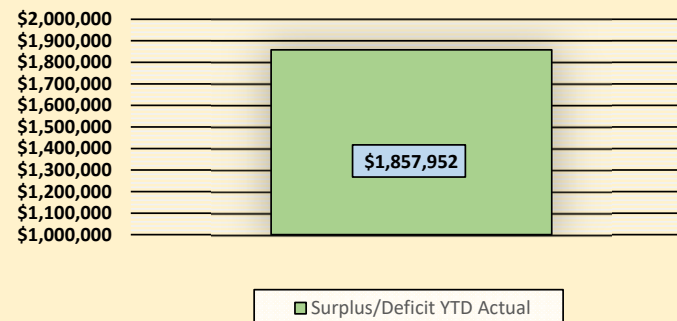
FY25 YTD Operating Budget v Actual Revenue April 30, 2025



FY25 YTD Operating Budget v Actual Expenses April 30, 2025



FY25 YTD Operating Surplus/Deficit April 30, 2025

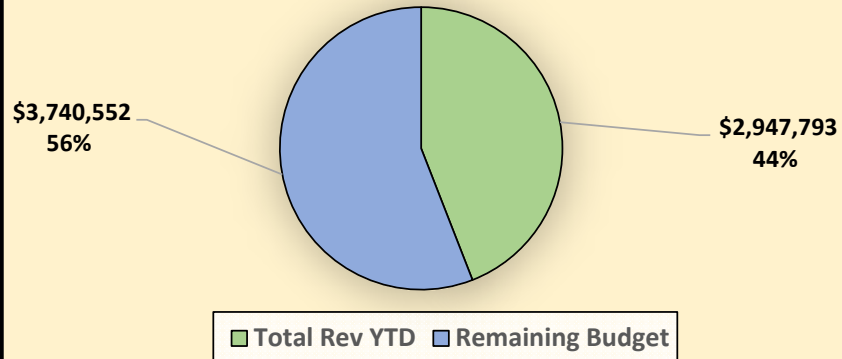


Jaunt, Inc. FY2025 Monthly Financial Summary
Operating

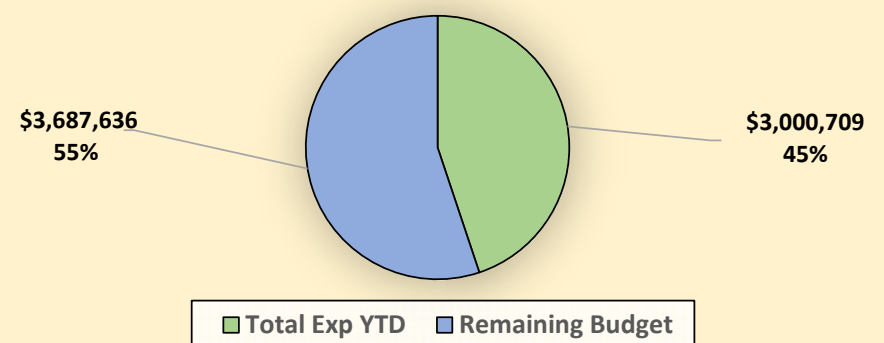
April 2025 Year To Date

Sources of Financial Resources	YTD Budgeted	YTD Actual	Budget Variance	Total Budget	Budget Realized	Comments
Fee Revenue:						
Interest Revenue	\$ 190,000	\$ 246,838	\$ 56,838	\$ 228,000	108%	Budget based on FY24 actuals
Contract Revenue	\$ 80,000	\$ 54,082	\$ (25,918)	\$ 96,000	56%	Service lower than anticipated
Governmental Revenue:						
Federal Operating Grants	\$ 3,486,976	\$ 3,845,980	\$ 359,004	\$ 4,184,371	92%	ARPA income recognized - \$956,273.
Virginia DRPT Operating	\$ 1,561,569	\$ 1,583,711	\$ 22,142	\$ 1,873,883	85%	
Local Government Operating	\$ 4,371,512	\$ 4,402,600	\$ 31,088	\$ 5,245,814	84%	Budget was based on need, actual expected to be higher.
In Lieu of Local	\$ 23,075	\$ 33,333	\$ 10,258	\$ 27,690	120%	
Other Revenue	\$ -	\$ 15,327	\$ 15,327			
Account Transfer (Jaunt Reserves)	\$ -	\$ -	\$ -	\$ -		
Total Revenue	\$ 9,713,132	\$ 10,181,872	\$ 468,740	\$ 11,655,758	87%	
Uses of Financial Resources	YTD Budgeted	YTD Actual	Budget Variance	Total Budget	Budget Realized	Comments
Salaries & Wages	\$ 5,640,559	\$ 4,946,956	\$ (693,603)	\$ 6,768,670	73%	Not at full staffing level.
Fringe Benefits/Staff Development	\$ 2,036,851	\$ 1,696,705	\$ (340,146)	\$ 2,444,221	69%	Not at full staffing level.
Travel/Business Meals/Meetings	\$ 59,597	\$ 11,692	\$ (47,904)	\$ 71,516	16%	Minimal activity.
Facility/Equipment Maintenance/Utilities	\$ 156,029	\$ 115,644	\$ (40,386)	\$ 187,235	62%	Telephone under budget.
Supplies & Materials	\$ 899,827	\$ 600,867	\$ (298,959)	\$ 1,079,792	56%	Fuel prices dropped, parts/tires.
Marketing & Advertising	\$ 46,483	\$ 4,922	\$ (41,561)	\$ 55,780	9%	Limited marketing activity, contract awarded.
Insurance & Bonding	\$ 360,468	\$ 452,315	\$ 91,846	\$ 432,562	105%	Premim costs increased due to greater vehicle costs.
Professional Services	\$ 474,062	\$ 468,465	\$ (5,597)	\$ 568,874	82%	Recruitment under budget.
Miscellaneous	\$ 39,257	\$ 26,353	\$ (12,903)	\$ 47,108	56%	
Total Expenditure	\$ 9,713,132	\$ 8,323,920	\$ (1,389,212)	\$ 11,655,758	71%	
Net change in fund balance	\$ -	\$ 1,857,952	\$ 1,857,952	\$ (0)		

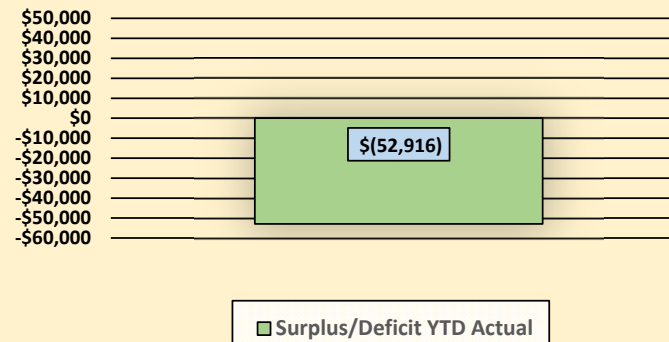
**FY25 YTD Capital Budget v Actual
Revenue
April 30, 2025**



**FY25 YTD Capital Budget v Actual
Expenses
April 30, 2025**



**FY25 YTD Capital Surplus/Deficit
April 30, 2025**



Jaunt, Inc. FY2025 Monthly Financial Summary
Capital

April 2025 Year To Date						
Sources of Financial Resources	YTD Budgeted	YTD Actual	Budget Variance	Total Budget	Budget Realized	Comment
Federal Capital Grants	\$ 2,946,607	\$ 1,432,619	\$ (1,513,988)	\$ 3,535,929	41%	Based on expense activity below.
Virginia DRPT Capital Grants	\$ 860,833	\$ 480,113	\$ (380,719)	\$ 1,032,999	46%	
Local Government	\$ 1,035,061	\$ 1,035,060	\$ (1)	\$ 1,242,073	83%	
Account Transfer (Jaunt Reserves)	\$ 731,120	\$ -	\$ (731,120)	\$ 877,344	0%	
Total Revenue	\$ 5,573,621	\$ 2,947,793	\$ (2,625,828)	\$ 6,688,345	44%	
Uses of Financial Resources	YTD Budgeted	YTD Actual	Budget Variance	Total Budget	Budget Realized	Comment
Revenue Vehicles	\$ 4,781,615	\$ 2,864,787	\$ (1,916,828)	\$ 5,737,938	50%	FY24 DR complete; 5 delivered in May.
Support Vehicles	\$ -	\$ -	\$ -	\$ -		
Spare Parts for Vehicles	\$ 232,519	\$ 104,064	\$ (128,456)	\$ 279,023	37%	Replaced on an as needed basis: seat belts. Engineering award contract signed in May. Vehicle camera system yet to be procured.
Facility	\$ 214,195	\$ 13,593	\$ (200,602)	\$ 257,034	5%	
Information Technology	\$ 345,292	\$ 18,265	\$ (327,026)	\$ 414,350	4%	
		\$ -				
Total Expenditure	\$ 5,573,621	\$ 3,000,709	\$ (2,572,912)	\$ 6,688,345	45%	
Net change in fund balance	\$ 0	\$ (52,916)	\$ (52,916)	\$ -		

JAUNT, Inc.
Balance
Sheet
Summary

5/20/2025

3:10 PM

	<u>4/30/2025</u>	<u>4/30/2024</u>
Assets		
Cash and Cash Equivalents	\$ 10,535,617.76	\$ 7,723,121.73
Receivables, Net of Allowances	4,390.05	48,016.64
Due From Other Governmental Units	1,799,555.00	2,987,631.18
Prepaid Items	167,344.16	119,864.01
Capital Assets	6,266,993.23	5,028,216.66
Total Assets	<u>\$ 18,773,900.20</u>	<u>\$ 15,906,850.22</u>
Accounts Payable	\$ 719,312.43	\$ 198,534.76
Accrued Payroll & Related Liabilities	147,993.83	152,639.10
Lease Liability	69,956.08	85,921.59
Deferred Revenue	1,021,365.49	1,016,885.86
Total Liabilities	<u>1,958,627.83</u>	<u>1,453,981.31</u>
Fund Balance/Net Position		
JAUNT Inc. Stock	16.00	16.00
Fund Balance:		
Nonspendable:		
Prepaid Items	167,344.16	119,864.01
Committed:		
Rainy Day	3,000,000.00	3,000,000.00
Capital Reserve	1,965,808.00	1,000,000.00
Unassigned	5,657,872.67	5,556,737.28
Total Fund Balance	<u>10,791,024.83</u>	<u>9,676,601.29</u>
Total Equity	<u>10,791,040.83</u>	<u>9,676,617.29</u>
Total Liabilities and Equity	<u>\$ 12,749,668.66</u>	<u>\$ 11,130,598.60</u>
Net Position:		
Investment in Capital Assets	6,197,037.15	4,942,295.07
Unrestricted	10,618,219.22	9,510,557.84
Total Net Position	<u>16,815,256.37</u>	<u>14,452,852.91</u>
Total Net Position and Equity	<u>16,815,272.37</u>	<u>14,452,868.91</u>
Total Liabilities and Net Position	<u>\$ 18,773,900.20</u>	<u>\$ 15,906,850.22</u>

Jaunt, Inc.

Statement of Cash Flows for month ended April 30, 2025

Cash flows from Operations for April 2025

Local Match	\$ 1,615,169.00
DRPT Receipts	452,758
CAT Receipts	322,134
Agency Receipts	2,682
Other Receipts	2,684
Transfer from Investment Account	-
Payroll	(457,892)
Transfer to Investment Account	-
Capital Payments	(156,887)
Other Payments	(373,841)
Total cash flows from Operations	<u>1,406,807</u>

Cash flows from Investing for April 2025

Interest	23,305
Transfer from Operating Account	-
Transfer to Operating Account	-
Total cash flows from Investing	<u>23,305</u>

Net change in cash 1,430,112

Beginning cash balance 4/1/2025 9,092,516

Ending cash balance 4/30/2025 \$ 10,522,628

Days of cash on hand 284.73

Months of cash on hand 9.49

Jaunt Safety Report March 2025**Preventable Vehicle Accident(s): 0****Non-Preventable Vehicle Accident(s): 1**

3-27-2025 -While stopped in traffic the operator was bumped into the rear by another vehicle. No injuries reported.

Customer Related Incident(s): 2

3-17-2025-The client fell inside the JABA building while the operator was helping them exit the building. No medical attention required.

3-21-2025-The Operator got the client on the bus and as he proceeded to his seat he could not move his feet and slumped down on the floor

Staff Related Incident(s):0

Jaunt traveled 112,233 revenue miles and had 0 preventable accident from 3/1/2025 to 3/31/2025. Jaunt has a goal of less than 1 preventable Accident for every 100,000 miles driven. Jaunt has had 15 preventable accidents since 7/1/2024 and recorded 997,383 total revenue travel miles.

Safety Concerns Shared and Investigated: 1

There was one safety concern reported and investigated in the month of March.

Site Visits: 1 During the month of March there was 1 site visit.

National Transit Database Reporting- No reportable safety events for the month of March 2025.

Upcoming Monthly Safety Initiative- New Hire Class scheduled, following distance.

Jaunt Safety Report April 2025**Preventable Vehicle Accident(s): 3**

4-7-2025- While backing out of a client's driveway the operator hit a rock wall causing minor damage.

4-10-2025- While backing up the bus hit the clients ramp handle causing minor damage.

4-14-2025-After backing up the driver pulled out and the tail swing hit another car causing moderate damage to the car.

Non-Preventable Vehicle Accident(s): 2

4/18/2025-A deer jumped out of the woods and struck the bus causing minimal damage.

4/28/2025-While driving on Interstate 64 a rock struck the windshield causing significant damage to the glass.

Customer Related Incident(s): 1

4/4/2025-Client slipped and fell exiting the bus. No medical attention required.

Staff Related Incident(s):0

Jaunt traveled 118,239 revenue miles and had 3 preventable accident from 4/1/2025 to 4/30/2025. Jaunt has a goal of less than 1 preventable Accident for every 100,000 miles driven. Jaunt has had 18 preventable accidents since 7/1/2024 and recorded 1,115,622 total revenue travel miles.

Safety Concerns Shared and Investigated: 1

There was one safety concern reported and investigated in the month of April

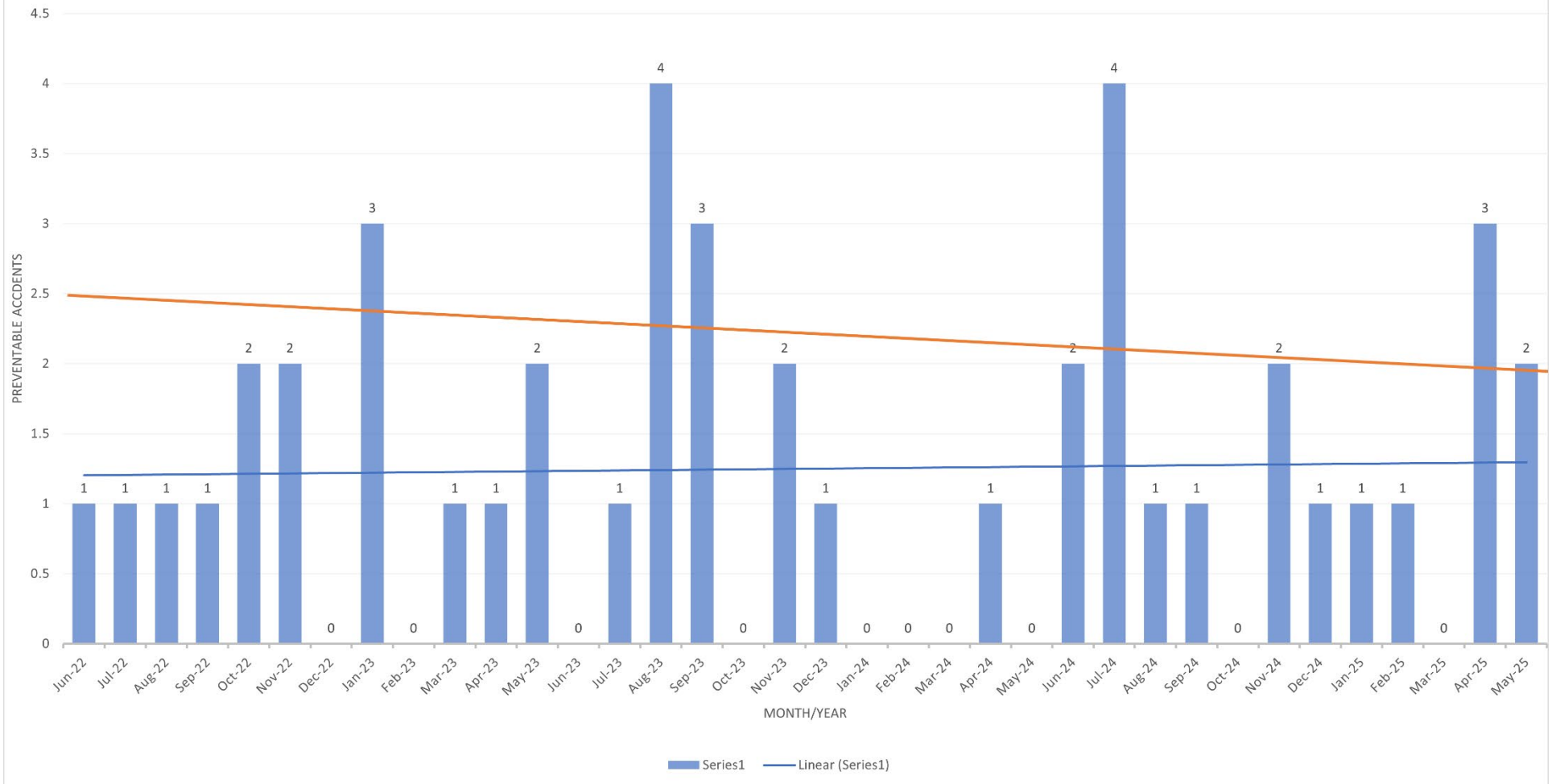
Site Visits: 3 During the month of Month of April there were 3 site visits.

National Transit Database Reporting- No reportable safety events for the month of April 2025.

Upcoming Monthly Safety Initiative- Backing Initiative.



Jaunt Preventable Accidents



Jaunt Board of Directors Meeting

June 11, 2025, 10 AM

This service report includes March and April 2025 data. Ridership saw an increase of 16.1% from Feb-March, and 5.1% from Mar-April, a two month increase of 21%.

The two columns to the right show a comparison of the average monthly for all of FY24 to Year-to-Date average monthly for FY25, followed by a percent change column.

Jaunt Performance Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April			
ADA	Passengers	8,871	8,835	8,721	7,906	8,406	8,351	8,144	9,332	8,172	7,537	7,577	7,209	8,311	8,463	8,517	8,150	-4.3%
	Revenue Hours	3,560	3,709	3,590	3,409	3,710	3,519	3,454	3,762	3,437	3,249	3,258	2,872	3,214	3,156	3,353	3,363	0.3%
	Revenue Miles	37,295	37,802	37,945	35,484	38,032	37,350	36,745	40,627	36,950	33,474	33,587	31,073	35,948	36,278	35,974	36,006	0.1%
Demand Response	Passengers	6,262	6,510	6,567	5,709	6,502	6,682	6,149	7,001	5,722	5,653	5,314	4,982	6,354	6,822	5,991	6,118	2.1%
	Revenue Hours	3,038	3,269	3,305	2,852	3,253	3,254	3,030	3,362	2,814	2,849	2,725	2,470	3,022	3,202	2,939	2,998	2.0%
	Revenue Miles	58,187	61,169	62,642	54,990	61,901	62,328	55,354	62,270	52,711	52,172	48,299	45,677	57,036	62,302	55,893	56,005	0.2%
Agency Trips (Public)	Passengers	310	316	585	228	249	266	193	201	166	134	50	20	19	27	486	133	-72.7%
	Revenue Hours	101	100	97	74	65	78	73	85	68	53	19	8	8	12	133	47	-64.6%
	Revenue Miles	1,845	1,846	1,888	1,264	1,145	1,337	1,283	1,466	1,224	903	229	120	112	156	2,398	798	-66.7%
Agency Trips (Exclusive Use)	Passengers	-	-	-	-	-	141	110	302	59	260	959	212	805	150	-	300	na
	Revenue Hours	-	-	-	-	-	9	8	16	6	14	40	15	31	6	-	15	na
	Revenue Miles	-	-	-	-	-	243	255	360	162	273	648	315	640	108	-	300	na
N/A	Passengers	143	114	72	29	72	482	133	177	139	148	198	224	241	207	89	202	126.7%
	Revenue Hours	60	51	30	15	39	73	78	86	66	71	101	96	92	86	38	79	107.8%
	Revenue Miles	841	688	458	198	507	776	922	1,171	886	846	1,203	1,077	1,080	1,062	488	953	95.3%
Connect 29 North	Passengers	1,580	1,622	1,561	1,295	1,583	1,603	1,592	1,840	1,294	1,111	1,387	1,376	1,471	1,685	1,392	1,494	7.4%
	Revenue Hours	140	145	163	136	159	165	160	173	146	146	156	133	154	167	141	156	10.7%
	Revenue Miles	2,130	2,281	2,510	2,201	2,443	2,485	2,213	2,486	2,025	2,098	2,247	1,932	2,286	2,479	2,232	2,269	1.7%
Connect Buckingham	Passengers	956	926	995	964	1,100	1,032	980	1,184	900	904	1,115	991	1,073	1,090	894	1,037	15.9%
	Revenue Hours	144	149	154	131	155	154	145	157	132	138	128	120	140	144	144	141	-2.0%
	Revenue Miles	4,035	4,235	4,322	3,726	4,315	4,243	3,796	4,077	3,424	3,452	3,383	3,195	3,735	3,895	4,054	3,752	-7.5%
Connect Crozet	Passengers	1,552	1,673	1,620	1,482	1,863	2,019	2,050	2,516	2,052	1,804	2,391	2,276	2,252	2,393	1,368	2,162	58.0%
	Revenue Hours	429	446	462	414	483	473	451	494	409	406	420	378	441	458	434	441	1.8%
	Revenue Miles	9,357	9,594	10,271	9,280	10,639	10,741	12,303	10,697	9,211	9,159	9,500	8,301	9,972	10,456	9,547	10,098	5.8%
Connect Lovington	Passengers	398	394	416	440	384	298	323	388	307	258	372	373	347	362	356	341	-4.1%
	Revenue Hours	44	52	58	53	68	64	62	69	53	53	54	47	57	62	52	59	13.6%
	Revenue Miles	1,453	1,528	1,467	1,270	1,481	1,482	1,257	1,569	1,293	1,290	1,289	1,222	1,424	1,503	1,416	1,381	-2.4%

FY23 Monthly Avg	FY24 Monthly Avg	FY25 YTD Monthly Avg	FY24- FY25 Diff
19,848	19,004	19,435	2.3%
7,656	7,195	7,206	0.2%
120,025	111,513	110,309	-1.1%

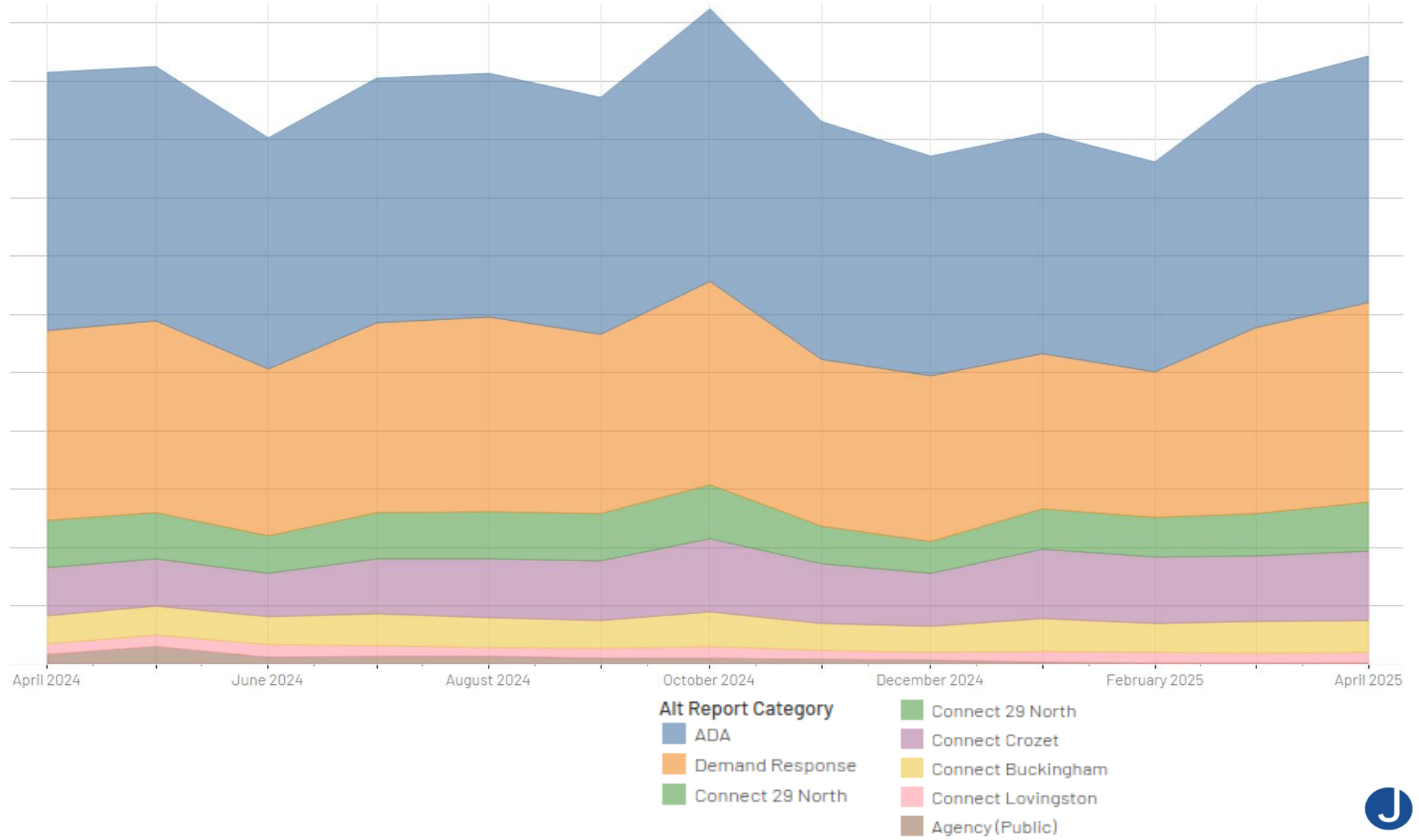
Note, excludes NA and Agency Exclusive Use trips



Jaunt Board of Directors Meeting

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This area chart that visualizes Jaunt Performance Statistics in the previous table, but only for UPT (Unlinked Passenger Trips). Percentage of total passenger trips for FY25 to date is as follows: **ADA 41%, Demand Response 31%, Agency Public 1%, Agency Exclusive 2%, NA 1%, and Commuter Bus 25%**. DR is 75% and CB is 25% of total ridership. The percentage of Revenue Hours by service is: **ADA 46%, Demand Response 41%, Agency Public 1%, Agency Exclusive 0%, and Commuter Bus 11% of total revenue hours.**



Albemarle Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
ADA	Passengers	4,221	4,428	4,249	3,839	4,067	4,045	3,997	4,539	3,856	3,488	3,726	3,441	4,038	4,015	4,207	3,921	-6.8%
	Revenue Hours	1,738	1,896	1,826	1,692	1,849	1,758	1,740	1,915	1,687	1,570	1,690	1,465	1,652	1,561	1,694	1,689	-0.3%
	Revenue Miles	19,390	20,675	20,244	18,724	20,020	19,779	19,665	21,813	19,341	17,225	18,338	16,504	19,431	19,078	19,391	19,119	-1.4%
Demand Response	Passengers	2,338	2,467	2,558	2,225	2,585	2,582	2,279	2,657	2,080	2,109	1,933	1,955	2,453	2,606	2,194	2,324	5.9%
	Revenue Hours	1,112	1,182	1,211	1,050	1,197	1,183	1,072	1,222	1,011	1,037	944	890	1,102	1,159	1,035	1,082	4.5%
	Revenue Miles	20,384	20,851	22,049	19,342	21,683	21,618	19,413	22,583	18,399	18,202	17,179	16,510	20,506	22,114	18,883	19,821	5.0%
Connect 29 North	Passengers	1,580	1,622	1,561	1,295	1,583	1,603	1,592	1,840	1,294	1,111	1,387	1,376	1,471	1,685	1,392	1,494	7.4%
	Revenue Hours	140	145	163	136	159	165	160	173	146	146	156	133	154	167	141	156	10.7%
	Revenue Miles	2,130	2,281	2,510	2,201	2,443	2,485	2,213	2,486	2,025	2,098	2,247	1,932	2,286	2,479	2,232	2,269	1.7%
Connect Crozet	Passengers	1,552	1,673	1,620	1,482	1,863	2,019	2,050	2,516	2,052	1,804	2,391	2,276	2,252	2,393	1,368	2,162	58.0%
	Revenue Hours	429	446	462	414	483	473	451	494	409	406	420	378	441	458	434	441	1.8%
	Revenue Miles	9,357	9,594	10,271	9,280	10,639	10,741	12,303	10,697	9,211	9,159	9,500	8,301	9,972	10,456	9,547	10,098	5.8%

Buckingham Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
Connect Buckingham	Passengers	956	926	995	964	1,125	1,092	1,017	1,207	922	925	1,125	991	1,073	1,090	894	1,057	18.2%
	Revenue Hours	144	149	154	131	155	154	145	157	132	138	128	120	140	144	144	141	-2.0%
	Revenue Miles	4,035	4,235	4,322	3,726	4,315	4,243	3,796	4,077	3,424	3,452	3,383	3,195	3,735	3,895	4,054	3,752	-7.5%

Charlottesville Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
ADA	Passengers	4,650	4,407	4,472	4,067	4,339	4,306	4,147	4,793	4,316	4,049	3,851	3,768	4,273	4,448	4,310	4,229	-1.9%
	Revenue Hours	1,804	1,792	1,745	1,705	1,845	1,746	1,699	1,836	1,735	1,664	1,563	1,406	1,562	1,595	1,634	1,665	1.9%
	Revenue Miles	17,905	17,127	17,702	16,760	18,012	17,572	17,080	18,814	17,608	16,248	15,249	14,569	16,517	17,200	16,583	16,887	1.8%
Demand Response	Passengers	171	211	227	212	211	256	236	288	211	219	126	103	142	132	189	192	2.0%
	Revenue Hours	76	93	97	96	103	114	92	113	98	87	66	45	66	50	83	83	0.7%
	Revenue Miles	1,151	1,345	1,603	1,462	1,613	1,767	1,322	1,669	1,533	1,203	1,004	688	939	684	1,261	1,242	-1.5%



Fluvanna Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
Demand Response	Passengers	295	305	270	237	322	286	290	343	276	321	325	263	286	366	289	308	6.4%
	Revenue Hours	117	133	135	118	139	145	134	166	131	161	148	135	147	188	124	149	20.3%
	Revenue Miles	2,390	2,805	2,819	2,545	2,945	3,081	2,827	3,495	2,761	3,666	3,199	3,061	3,169	4,344	2,588	3,255	25.8%

Greene Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
Demand Response	Passengers	1,416	1,427	1,433	1,223	1,433	1,432	1,404	1,590	1,272	1,205	1,368	1,110	1,419	1,621	1,449	1,385	-4.4%
	Revenue Hours	686	717	734	625	717	664	655	725	539	532	646	487	596	649	691	621	-10.1%
	Revenue Miles	10,812	11,429	10,998	9,844	11,285	11,062	10,223	11,323	8,593	8,468	9,052	7,707	9,811	11,012	10,663	9,854	-7.6%

Louisa Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
Demand Response	Passengers	1,848	1,952	1,968	1,694	1,833	1,982	1,804	1,977	1,630	1,668	1,469	1,425	1,875	1,918	1,732	1,758	1.5%
	Revenue Hours	954	1,051	1,063	888	1,022	1,070	1,003	1,054	918	966	865	850	1,027	1,073	923	985	6.7%
	Revenue Miles	21,393	22,732	23,259	19,957	22,447	22,782	19,716	21,237	18,658	18,894	16,470	16,156	20,598	22,304	20,612	19,926	-3.3%

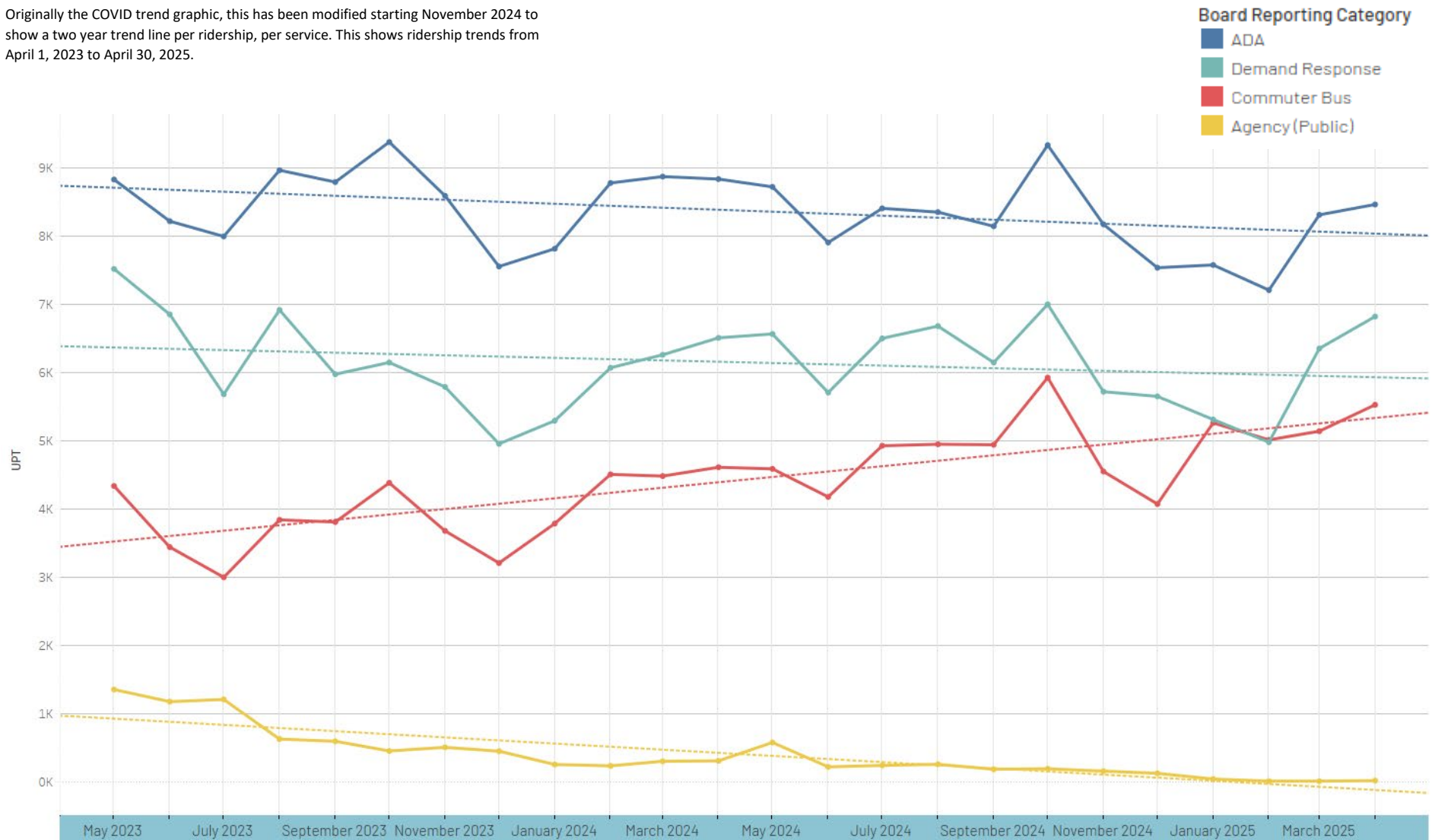
Nelson Statistics		2024										2025				Avg All FY24	Avg YTD FY25	Pct Diff
Reporting Category		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
Demand Response	Passengers	194	148	111	118	118	144	136	146	188	131	93	126	179	179	139	144	3.9%
	Revenue Hours	85	85	58	71	73	73	72	79	84	66	55	63	85	83	71	73	2.7%
	Revenue Miles	2,058	2,006	1,914	1,839	1,928	2,017	1,854	1,963	2,191	1,739	1,395	1,556	2,014	1,844	1,885	1,850	-1.8%
Connect Lovington	Passengers	398	394	416	440	384	298	323	388	307	258	372	373	347	362	356	341	-4.1%
	Revenue Hours	54	52	58	56	68	64	62	69	53	53	54	47	57	62	54	59	10.0%
	Revenue Miles	1,453	1,528	1,467	1,270	1,481	1,482	1,257	1,569	1,293	1,290	1,289	1,222	1,424	1,503	1,414	1,381	-2.3%



Jaunt Board of Directors Meeting

June 11, 2025, 10 AM

Originally the COVID trend graphic, this has been modified starting November 2024 to show a two year trend line per ridership, per service. This shows ridership trends from April 1, 2023 to April 30, 2025.



FY25 ADA Compliance Report - June 11, 2025 Board Meeting

Item	FY24			FY25										Average Monthly		Percent Difference
	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	FY24 Full	FY25 YTD	
ADA Unlinked Passenger Trips	8,835	8,721	7,906	8,406	8,351	8,144	9,332	8,172	7,537	7,577	7,209	8,311	8,463	8,517	8,091	-5.0%
All Demand Response UPT	15,661	15,873	13,843	15,157	15,299	14,596	16,554	14,060	13,324	12,941	12,211	14,684	15,312	14,994	14,268	-4.8%
ADA Revenue Miles	37,802	37,945	35,484	38,032	37,350	36,745	40,627	36,950	33,474	33,587	31,073	35,948	36,278	35,974	35,980	0.0%
All Demand Response Revenue Miles ^	100,816	102,475	91,738	101,078	101,015	93,637	104,415	90,886	86,550	82,115	76,870	93,096	98,735	94,264	92,071	-2.3%
ADA Revenue Hours	3,709	3,590	2,926	3,318	3,332	3,110	3,449	2,881	2,902	2,743	2,478	3,030	3,214	3,303	3,027	-8.4%
All Demand Response Revenue Hours ^	7,078	6,993	6,335	7,028	6,851	6,564	7,211	6,318	6,151	6,001	5,350	6,244	6,370	6,424	6,434	0.2%
ADA No Shows	190	173	178	201	215	207	243	226	233	286	263	251	244	268	234	-12.7%
All Demand Responses No Shows	375	362	389	409	449	385	473	415	442	486	469	482	445	503	441	-12.4%
ADA Missed Trips	5	8	3	6	2	3	3	4	1	3	6	3	3	7	4	-48.8%
All Demand Responses Missed Trips	9	9	5	8	9	4	6	9	4	5	8	5	6	15	7	-56.1%
ADA Denials	0	0	0	0	0	0	0	0	0	0	0	0	0	4.6	0.0	-100.0%
All Demand Responses Denials	32	50	31	31	62	40	71	40	23	32	37	29	46	92	42	-54.3%
ADA On Time Performance	93%	90%	91%	92%	94%	92%	91%	91%	91%	91%	89%	91%	87%	91%	91%	0.1%
All Demand Responses OTP	92%	89%	90%	92%	93%	93%	91%	90%	91%	91%	89%	91%	88%	90%	91%	1.6%
ADA Passenger Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0	0.1	0.0	-100.0%
ADA Lifts Determined Inoperable	0	0	0	1	0	0	0	0	0	0	0	0	0	0.3	0.1	-50.0%
ADA Passenger Incidents/Accidents	0	0	1	0	1	0	1	0	2	0	2	2	0	0.4	0.8	80.0%
ADA Vehicle Accidents	0	0	0	0	0	0	2	5	0	2	2	1	5	0.3	1.4	450.0%
Excessively Long ADA Trips	43	25	17	29	18	21	32	19	42	10	20	31	38	27	24	-10.2%
Demand Response Reservations Hold Times	1:56	1:46	1:48	2:12	2:15	2:40	3:06	3:20	4:19	3:28	3:13	2:46	2:47	2:18	3:04	33.0%

^ DR Revenue Hours & Miles don't include NA trips, but does include Agency (Public) trips. NA trips are not reported to NTD/DRPT

YTD FY25	FY24	Metric
57%	57%	Percentage of ADA Trips of all Demand Response Trips
39%	38%	Percentage of ADA Revenue Miles of all Demand Response Revenue Miles
47%	51%	Percentage of ADA Revenue Hours of all Demand Response Revenue Hours
2.9%	3.2%	Percentage of ADA No Shows of all ADA Trips
3.1%	3.4%	Percentage of Demand Response No Shows of all Demand Response Trips
0.04%	0.08%	Percentage of ADA missed trips of all ADA Trips
0.05%	0.10%	Percentage of all Demand Response Missed Trips of all DR Trips
0.00%	0.05%	Percentage of ADA Denials of all ADA Trips
0.3%	0.6%	Percentage of Denials of all Demand Response Trips
91%	91%	Percentage of ADA trips that were on time of all ADA Trips
91%	90%	Percentage of Demand Response trips that were on time of all DR Trips
0.30%	0.31%	Percentage of Excessively long ADA trips of all ADA Trips made
3:04	2:18	Yearly Average Response Reservations Hold Times



People

Service

Connection

June 2025 CEO Report

Welcome to June! In May, we celebrated Rea Culpepper for his outstanding contributions as Jaunt's Employee of the Month. He was recognized by his colleagues for his exceptional service, and fantastic attitude. In June we are honoring Sharronda Washington. Sharronda is being celebrated for her flexibility and providing coverage for a colleague. During the assignment we received compliments from several passengers for her wonderful service. If you see Rea or Sharronda, please share your thanks and congratulations. A quick reminder that in June we recognize Pride month and celebrate Juneteenth. There are schedule changes in some localities for Thursday 6/19.

The Board meeting this month has two important action items. The Nominating Committee has a recommended slate of officers for FY26 to be voted upon. While State funds have not been finalized, we will ask the Board to accept the FY26 Budget. Adoption of the State funds is expected to occur at the meeting of the Commonwealth Transportation Board on June 25, 2025. Thanks to our partnership with the DRPT we hope to recognize savings for all our local government partners who fund our capital expenses.

I am very happy to say that Missy Corbin has hit the ground running as our new Chief of Finance and Administration. Missy is already building the talent of our team, and we will be making some key hires in the next month. On the operations side of the house, we are currently recruiting for a Senior Director of Operations to lead our efforts alongside Janet's team. We have completed the annual review of the Employee Handbook with all staff meetings in the first week of June. The team was updated on policy changes, and we highlighted key areas that have needed attention over the last year. In addition, we announced plans for PTO cash out and pay increases that take effect on July 1. We will also shift the scales to raise base pay at that time. All team members were also updated on the 5 strategic goals set by the Board in our March meeting.

A few notes on activity during the past months. The DRPT Rural Strategy Advisory Group has advanced our work and has received an analysis of Virginia's funding strategy in comparison to peer States. We will meet next in July and August. In April I presented to emerging leaders as part of the Virginia Transit Leadership Institute hosted

by VTA. In May we had six team members attend the Virginia Transit Association annual conference in Richmond. We learned a lot and had some fun despite the lack of drinking water in Richmond!

We have been engaged with Albemarle County, VDOT, DRPT, and the Central Shenandoah Planning District Commission about the possibility of Jaunt and the Afton Express serving the Park and Ride lot that will be built in Crozet. Construction is currently expected to reach completion by October 2026. We are in the process of being audited as a subrecipient of the Federal 5307 funds that CAT receives for our complementary paratransit services. In August we will participate in the Federal Audit of 5311 funds. We are furthering our communication with UTS through monthly meetings. We are altering some routes due to University construction at the Fontaine Avenue Research Park and a City Utility Project on Emmet Street. UVA is also permitting us to stage some buses in one of their parking lots. We are appreciative of the partnership. We continue to be a part of the Project SYNC grant. Dominion is now focusing on the potential of microtransit strategies for the enroute charging planning.

We are working extensively with Chaski Global to craft a strategy for communication, marketing, and design. We have surveyed employees and stakeholders and are now in the process of surveying the public. We will provide an update on the strategy and branding at the August Board Meeting.

FY 25-26 Strategic Goals Updates:

ADA Contract – Jaunt’s requested contract amendments are in to CAT and the City as of 4/9/25. Garland Williams anticipates the contract will be considered by 8/25.

CARTA – engagement continues, and the Board is moving toward adding a voting member from UVA. Charlottesville and Albemarle are studying the potential funding sources to request authorization from the General Assembly in a future session.

Employee Performance and Development – We have reviewed job descriptions, and I have created a template for employee performance evaluations. The DRAFT CEO Evaluation template was presented to the Executive Committee at the June meeting.

Microtransit Pilot – Funding for the pilot is in the draft State budget. We are exploring existing contracts with peer agencies to select a software vendor for our demonstration grant.

Scheduling Software – We are slated to receive significant funding in the State budget for a refresh of all our software systems. We are in the very early stages of exploring a cooperative procurement process with the Greater Lynchburg Transit Company.

A quick note on some ways our values relate to ongoing work:

PEOPLE: Ralph Dixon and Cavonda Epps corresponded to a Jaunt rider's medical emergency. Ralph provided CPR to a passenger who collapsed outside the bus. Cavonda assisted and alerted 911 and notified others. Their actions were heroic and gained recognition from the Albemarle County Fire and Rescue team.

SERVICE: A special thanks to Robin Munson this month for her dedication to Jaunt. We are grateful. I hope everyone goes out and enjoys a chocolate treat with a friend in her honor!

CONNECTION: Stanley Coleman connected a passenger to emergency services and waited with them after a fall that required the rescue squad.

As always thank you, you are appreciated!

Be well - Mike



434.296.3184

www.ridejaunt.org

104 Keystone Place
Charlottesville, VA 22902



ACRONYMS AND DEFINITIONS

- **ACFR:** Albemarle County Fire Rescue
- **ADA:** Americans with Disabilities Act
- **AE:** Accountable Executive
- **AED:** Automated External Defibrillator
- **AHS:** Albemarle High School
- **APTA:** American Public Transportation Association
- **APC:** Automated Passenger Counter
- **ARC:** Arc of the Piedmont
- **AV:** Autonomous vehicle
- **BMP:** Best Management Practice
- **BOC:** Body-on-Chassis
- **BOS:** Board of Supervisors
- **BRT:** Bus Rapid Transit
- **BRHD:** Blue Ridge Health District
- **CARS:** Charlottesville-Albemarle Rescue Squad
- **CAT:** Charlottesville Area Transit
- **CB:** Commuter Bus
- **CCTV:** Closed-Circuit Television
- **CDL:** Commercial Driver's License

- **CEO:** Chief Executive Officer
- **CFD:** Charlottesville Fire Department
- **CHO:** Charlottesville-Albemarle Airport
- **CHS:** Charlottesville High School
- **CIP:** Capital Improvement Program
- **CFR:** Code of Federal Regulations
- **CLRP:** Constrained Long-Range Plan
- **CMAQ:** Congestion Mitigation and Air Quality
- **COOP:** Continuity of Operations Plan
- **CPR:** Cardio-Pulmonary Resuscitation
- **CSO:** Chief Safety Officer
- **CTAA:** Community Transportation Association of America
- **CTAC:** Citizen's Transportation Advisory Committee
- **CTAV:** Community Transportation Association of Virginia
- **CTB:** Commonwealth Transportation Board
- **CTF:** Commonwealth Transportation Fund
- **D&A:** Drug and Alcohol
- **DDI:** Diverging Diamond Interchange
- **DMV:** Department of Motor Vehicles
- **DO:** Directly Operated
- **DOT:** Department of Transportation
- **DR:** Demand Response
- **DRPT:** Virginia Department of Rail and Public Transit

- **DVIR:** Daily Vehicle Inspection Report
- **DVR:** Digital Video Recorder
- **EOP:** Emergency Operations Plan
- **EPA:** Environmental Protection Agency
- **ESF:** Emergency Support Function
- **ETA:** Estimated Time of Arrival
- **EV:** Electric Vehicle
- **FEMA:** Federal Emergency Management Agency
- **FHWA:** Federal Highway Administration
- **FMCSA:** Federal Motor Carrier Administration
- **FR:** Fixed Route Service
- **FTA:** Federal Transit Administration
- **FY:** Fiscal Year
- **HOS:** Hours of Service
- **HUD:** Housing and Urban Development, U.S. Department of
- **ICS:** Incident Command System
- **ISR:** Internal Safety Review
- **IT:** Information Technology
- **JARC:** FTA Job Access and Reverse Commute Program
- **Jaunt:** not an acronym, just Jaunt
- **JPA:** Jefferson Park Avenue
- **LEPC:** Local Emergency Planning Committee
- **LMS:** Learning Management System

- **LRTP:** Long Range Transportation Plan
- **LR:** Light Rail Transit
- **MAACA:** Monticello Area Community Action Agency
- **MAP-21:** Moving Ahead for Progress in the 21st Century
- **MDC:** Mobile Data Computer
- **MDT:** Mobile Data Terminal
- **MJH:** Martha Jefferson Hospital
- **MMIS:** Maintenance Management Information System
- **MPO:** Metropolitan Planning Organization
- **NGIC:** National Ground Intelligence Center
- **NIMS:** National Incident Management System
- **NS:** No Show
- **NTD:** National Transit Database
- **OE:** Operating Expense
- **OJT:** On-the-Job Training
- **OSHA:** Occupational Safety and Health Administration
- **OTP:** On-time Performance
- **PACE:** Program of All-Inclusive Care for the Elderly
- **PASS:** Passenger Service and Safety; for fire extinguisher use – point-aim-squeeze-sweep
- **PASS:** Passenger Assistance, Safety and Sensitivity
- **PCA:** Personal Care Attendant
- **PM:** Preventative Maintenance
- **PMT:** Passenger Miles Traveled
- **POV:** Personally Owned/Operated Vehicle

- **PT:** Purchased Transportation
- **PTASP:** Public Transportation Agency Safety Plan
- **PTSCTP:** Public Transportation Safety Certification Training Program
- **RideShare:** Free carpool matching service for the City of Charlottesville and Albemarle, Fluvanna, Louisa, Nelson, and Greene counties
- **RLRP:** Rural Long Range Transportation Plan
- **RTA:** Regional Transit Authority; also Rail Transit Agency
- **RTP:** Regional Transit Partnership
- **SA:** Safety Assurance
- **SAFETEA-LU:** Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (legislation governing the metropolitan planning process)
- **Section 5307:** FTA Urbanized Area Formula Grants
- **Section 5310:** FTA Enhanced Mobility of Seniors and Individuals with Disabilities Grants
- **Section 5311:** FTA Formula Grants for Rural Areas
- **Section 5337:** FTA State of Good Repair Program
- **SGR:** State of Good Repair
- **SMP:** Safety Management Policy
- **SMS:** Safety Management System
- **SP:** Safety Promotion
- **SRM:** Safety Risk Management
- **SOV:** Single Occupant Vehicle
- **STIC:** FTA Small Transit Intensive Cities Formula (Section 5307)
- **STIP:** Statewide Transportation Improvement Plan
- **SYIP:** Six-Year Improvement Plan

- **TAM:** Transit Asset Management
- **TCRP:** Transit Cooperative Research Program
- **TDP** – Transportation Development Plan
- **TIP:** Transportation Improvement Plan
- **TJPD:** Thomas Jefferson Planning District
- **TRB:** Transportation Research Board
- **TSA:** Transportation Security Administration
- **TSSP:** Transportation Safety and Security Professional
- **TWG:** Technical Working Group
- **UPT:** Unlinked Passenger Trips
- **UTS:** University Transit System
- **UVA:** University of Virginia
- **UZA:** Urbanized Area
- **VAMS** - Vehicles Available for Maximum Service
- **VEC:** Virginia Employment Commission
- **VGA:** Virginia General Assembly
- **VIB:** Virginia Industries for the Blind
- **VMT** – Vehicle Miles Traveled
- **VP:** Vanpool
- **VRH:** Vehicle Revenue Hours
- **VRM:** Vehicle Revenue Miles
- **VOMS:** Vehicles Operated in Annual Maximum Service
- **VTA:** Virginia Transit Association
- **WC:** Wheelchair

Glossary for Jaunt's ADA Monthly Performance Summary

The Americans with Disabilities Act (ADA) The [Americans with Disabilities Act \(ADA\)](#) prohibits discrimination against people with disabilities in several areas, including employment, transportation, public accommodations, communications and access to state and local government' programs and services. Source: US Department of Labor

Jaunt's ADA Monthly Performance Summary report includes metrics for both Jaunt's ADA Service and the sum of all Demand Response service Jaunt performs (including ADA). Rows labeled as "ADA" are those pertinent to Jaunt's ADA Service.

Unlinked Passenger Trip – Passenger travels one-way; picked up from one destination, transported, and dropped off at a different destination. If a passenger books round-trip transportation to a destination and back home, that is two unlinked passenger trips. If the passenger transfers as part of their trip, each time they transfer marks the beginning of a new unlinked trip (this is more common for fixed-route transit). Source: National Transit Database

Revenue Miles – The miles that a vehicle is available to the general public and there is an expectation of carrying passengers (NTD Glossary). Vehicle revenue miles are calculated as the miles traveled between the first pickup after leaving the depot and the last drop-off before returning to the depot, excluding breaks and travel to/from breaks. Vehicle revenue miles are allocated to individual demand response trips in proportion to passenger ride distance. Source: Jaunt

Revenue Hours – The hours that a vehicle travels while in revenue service. Source: NTD Glossary

Vehicle revenue hours are calculated as the time between the first pickup after leaving the depot, or starting location, and the last drop-off before returning to the depot, excluding breaks and travel to/from breaks. Vehicle revenue hours are allocated to individual demand response trips in proportion to passenger ride time. Source: Jaunt

No-Show: A no-show occurs when a Jaunt vehicle arrives at the scheduled location, per GPS/AVL, within the 25-minute pickup window (15 minutes before the scheduled time to 10 minutes after the scheduled time) and the rider fails to appear to board the vehicle within a five-minute wait time. Source: Jaunt

Missed Trips – A missed trip occurs when a Jaunt bus arrives outside of the 25-minute pick up window (15 minutes before the scheduled time to 10 minutes after the scheduled time) and the passenger chooses not to ride. A missed trip is not counted against a passenger because it was Jaunt's error. If the passenger is unavailable or no longer wishes to ride, a "Missed Trip No-Show" is recorded. If the passenger rides with Jaunt regardless of the arrival time, or finds alternative transportation, a "Missed Trip but Transported" is recorded. When a passenger has additional trips scheduled after a missed trip, Jaunt will work with the customer to see if they still plan to take those trips. Jaunt strives to minimize Missed Trips to the greatest extent possible.

Missed trips, which are caused by agencies and not by riders, result from trips that are requested, confirmed, and scheduled, but do not take place

because:

- The vehicle arrives and leaves before the beginning of the pickup window without picking up the rider and without any indication from the rider that he or she no longer wants to make the trip. Note that a rider is not obligated to board until the beginning of the pickup window or—for transit agencies that have a 5-minute wait-time policy—from the start of the pickup window until 5 minutes have elapsed.
- The vehicle does not wait the required time within the pickup window, there is no contact with the rider, and the vehicle departs without the rider. Note that if during the wait time the rider indicates he or she no longer wants to take the trip, this is typically recorded as a “cancel at the door.”
- The vehicle arrives after the end of the pickup window and departs without picking up the rider (either because the rider is not there or declines to take the trip because it is now late).
- The vehicle does not arrive at the pickup location.

Source: FTA C 4710.1

A transit agency cannot have substantial numbers of trip denials and missed trips, as they are also considered capacity constraints and are not permitted under FTA ADA Circular § 37.131(f)(3)(i)(B).

Denials—Trip denials result when agencies do not accept trip requests.

Examples of trip denials include:

- A rider requests a next-day trip and the transit agency says it cannot provide that trip.
- A rider requests a next-day trip and the transit agency can only offer a trip that is outside of the 1-hour negotiating window. This represents a denial regardless of whether the rider accepts such an offer.
- A rider requests a round-trip and the agency can only provide one leg of the trip. If the rider does not take the offered one-way trip, both portions of the trip are denials. Source: 8.5.4 of the FTA ADA Circular C_4710.1:

Per § 37.131(b)(2), while a transit agency may negotiate pickup times with the individual, it may not require an ADA paratransit eligible individual to schedule a trip to begin more than 1 hour before or after the individual’s desired departure time.

If Jaunt is unable to provide an ADA trip at the requested time, an alternative time will be offered 60 minutes before or after the requested time. Source: Jaunt

On-Time Performance – The percentage of passenger events performed where a rider arrived within the customer’s established time window(s). For most trips, this just refers to the 25-minute pickup window, but some trips also have a specified drop-off window, such as to reach a medical appointment on-time. In those cases, the pickup and drop-off are counted as two separate events for calculating on-time performance.

Note: FTA considers pickups as on time when a driver arrives at the pickup location within the established pickup window.

- Early – FTA considers pickups early if a driver arrives and departs with the rider before the established pickup window begins.
- Late – FTA considers pickups late if a driver arrives after the end of the established pickup window and the rider boards the

vehicle. Source: 8.5.4 of the FTA ADA Circular C_4710.1:

ADA Passenger Complaints – An ADA complaint is when an individual (verbal or written) who has been certified as an ADA rider, indicates that the service provided is inaccessible to someone with a disability or someone with a disability has been denied service due to discrimination of the disability. This measures Jaunt’s adherence to the ADA regulations. Source: Jaunt

Lifts Determined Inoperable – The number of times a vehicle was put into service with a lift that was inoperable that prevented Jaunt from providing service to the rider that required the lift for transport. Source: Jaunt

ADA Passenger Incidents/Accidents – Accidents or incidents that result in an injury to a passenger who is ADA certified. Source: Jaunt

ADA Vehicle Accidents – Accidents that resulted in monetary damage of any size or a service disruption to a vehicle being used for ADA service. Source: Jaunt

Excessively Long ADA Trips – It is important to understand that “excessive” is in comparison to the time required to make a similar trip using the fixed route system; while a 1-hour travel time for a 5-mile complementary paratransit trip may seem excessive in the abstract, if the same trip takes an hour using the fixed route system, it is comparable, not excessive. Complementary paratransit service is by nature a shared-ride service. The standard of service is not intended to reflect that of a taxi service, which typically transports passengers directly to their destination. Source: Section 8.5.5 of ADA circular C_4710.1:

Call Hold Times – Average length of time a caller is placed on hold while scheduling a demand response trip. Source: Jaunt